

Topsfield Planning Board

August 21, 2007

Chairman Morrison called the meeting to order at 7:30 PM. Board members present were Martha Morrison, Ian deBuy Wenniger, Robert Winship. Roberta Knight, Community Development Coordinator was also present.

Visitors: Selectman Dick Gandt

Minutes:

Member Bob Winship made the motion to approve the minutes of January 2, 2007 as amended; seconded by Ian deBuy Wenniger; so voted 3-0.

Member Ian deBuy Wenniger made the motion to approve the minutes of January 16, 2007 as amended; seconded by Bob Winship; so voted 3-0.

Member Ian deBuy Wenniger made the motion to approve the minutes of February 7, 2007 as amended; seconded by Bob Winship; so voted 3-0.

At 8:35 PM, Ian deBuy Wenniger left the meeting room.

Flood Insurance rate Map (FIRM): Chairman Morrison and member Bob Winship discussed the recent email concerning the "Flood Hazard Management Program" and its local management. Member Bob Winship noted that he has been investigating the matter and is in the process of reviewing 44 Code of Federal regulations, Section 60.3 as it may apply to the Town's Floodplain By-law. The Board directed Ms. Knight to forward the email notice to the BOH, Building Inspector, conservation and Water Departments. The Board must determine whether it will need to make any revisions to the Town's By-law as to its compliance with federal and state regulations.

Mr. deBuy Wenniger returned to the meeting room at 8:55PM.

The Board members updated Mr. deBuy Wenniger as to their discussion and reviewed the Town's Floodplain By-law. It was noted that the By-law prohibits new construction in the floodplain. The section on existing structures will need to be reviewed relative to compliance. Mr. Winship will continue his research.

Master Planning Committee's Charter: The Board reviewed the draft charter and approved the charter as written. See attachment for specific details.

Joint Meeting Agenda: The Board reviewed the agenda for the joint meeting with the Zoning Board of Appeals on September 4th:

1. Potential list from the Building Inspector
2. Small Sub-division process and question of public or private roads
3. Low Impact Guidelines
4. Zoning for Route 1 & Ipswich Road Intersection
5. Agricultural By-law relative to non-compliance with state law, and policy in general for Town

The meeting was adjourned at 10:42 PM.

Respectfully submitted,

Roberta M. Knight
Community Development Coordinator